

This document details the upgrade information, new features, resolved issues, and known issues that are included in Financial Management 6.3.1

## 1 System Requirements

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To install TeamConnect Financial Management 6.3.1, you must be running TeamConnect Enterprise 5.0.5 or later.

TeamConnect Financial Management 6.3.1 is compatible with the following optional TeamConnect products:

- TeamConnect Legal Matter Management 5.0 or later
- Collaborati Spend Management 5.0 or later

User utilizing line item level non-US taxes should contact Mitratesch support regarding their upgrade.

**Note:** Any changes to the Budget Screen Custom Java Blocks (CJBs) must be applied not only to the screens used by the Module Setup Tool to add budgets to custom objects, but also to any custom objects that have already had budgets added to them.

## 2 Installation

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You must have admin rights to install this product.

To install TeamConnect Financial Management 6.3.1:

1. In TeamConnect, click the Admin tab, and then click the Admin Settings sub-tab link.
2. In the left pane, click the About link.
3. In the Available Updates section, click Show Updates Available for Installed Products.
4. Locate TeamConnect Financial Management 6.3.1
5. Click Install Now.
6. If the installation is successful, restart TeamConnect.

Note: If the installation is not successful, TeamConnect Financial Management 6.3.1 does not appear as an Installed Product.

## 3 New Features

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**Enhancement:** Display of Accruals Data in Matter Budget Insight (MBI) block - UI

**Description:** To make an informed decision regarding the approval of a Standard Invoice and to view unreversed accruals data on the Matter Budget Insight widget, implemented the following changes in MBI block:

Accruals data is applicable in the following scenarios:

- No Reversal
- Full Reversal
- Partial Reversal

## No Reversal:

When **No Reversal** is selected, the accrual amount is added to the Standard Invoice amount.

## Full Reversal:

When **Full Reversal** is selected, the accrual amount becomes "0" after approving the Standard Invoice.

The following are implemented in the MBI block:

- Display of Unreversed Accruals with dollar amount and % in brackets inside the MBI bar.
- Introduced toggle button and Show accrual data with info icon.

## Partial Reversal

When **Partial Reversal** is selected, the accrual amount is reversed partially after approving the standard invoice. Below are the scenarios for Partial Reversal function:

- If Accrual amount > Standard Invoice amount, then Spend Against Selected Budget receives the entire accrual amount. The remaining two bars display the difference between Accruals & Standard Invoice amount.
- If Standard amount > or = Accrual amount, then Accrual becomes zero.

The Accruals column is displayed on the budgets tab for a selected Matter is populated based on the setting enabled.

For the Accrual Reversal Settings to function, for the above mentioned scenarios, activate the rule **Reversal Accrual in Invoice Rule** in Setup Tool.

- Go to Setup > Invoice > Rule.
- Select Activate Reverse Accruals Invoice Rule checkbox.
- Once the rule is Active, the accruals column is present on the budget tab for a Matter.
- By default, No Reversal functionality is displayed.
- Once the rule is activated, the options "REVERSE TOTAL ACCRUED AMOUNT" and "REVERSE ACCRUED AMOUNT BY ACTUAL POSTED" displays in the below path:  
*Admin > Budget Settings > General > Accrual Reversal Settings*

**Tracking Code:** TC-36667

**Enhancement:** Update the Accruals & credit notes text in MBI info section

### Description:

- Removed the Info section in MBI widget  
**"Accruals and Credit Notes are not reflected in the budget or pending invoice data."**
- Added the below disclaimer message for Matter Budget (Standard/ Credit Notes/ Accruals) as,  
**"The amounts in the Matter Budget Insight chart are inclusive of taxes, credit notes, internal expenses, exclusive of shadow invoices, and are always displayed in the system currency."**

- Added the below disclaimer message for Vendor Budget (Standard/ Credit Notes/ Accruals) as, **"The amounts in the Matter Budget Insight chart are inclusive of taxes, credit notes, exclusive of shadow invoices, and are always displayed in the system currency."**
- The disclaimer message for shadow invoices Matter Budget has been modified and updated as, **"The amounts in the Matter Budget Insight chart are inclusive of taxes, internal expenses and are always displayed in the system currency"**.
- The disclaimer message for shadow invoices Matter Budget has been modified and updated as, **"The amounts in the Matter Budget Insight chart are inclusive of taxes and are always displayed in the system currency."**

**Tracking Code:** TC-36669

**Enhancement:** Display Matter Budget Insight (MBI) block for Non Standard Invoices types

**Description:** In the workflow process, the Non-Standard Invoices are displayed in the MBI block for the following:

- Accruals
- Shadow Invoices
- Credit Notes (Available from 6.3 Version)

**Tracking Code:** TC-36670

**Enhancement:** Credit Notes Test Story

**Description:** Credit Notes are tested for the following scenarios:

- Display of MBI widget for Credit notes in a workflow.
- Display of credit notes amounts in the MBI Block

**NOTE:** The behaviour of Credit notes should resemble standard invoices.

**Tracking Code:** TC-37021

**Enhancement:** Toggle Functionality in MBI Block

**Description:** To make an Informed decision regarding the approval of a Standard Invoice and to view unreversed accruals data on the Matter Budget Insight widget, implemented the following changes in the MBI block:

- Display of Unreversed Accruals with dollar amount and % in brackets inside the MBI bar.
- Introduced toggle button and Show accrual data with info icon.

The Toggle Functionality is applicable in the following scenarios:

- No Reversal
- Full Reversal
- Partial Reversal

**No Reversal:** When the Toggle button is in ON position, the added accrual amount displays in the following bar in the MBI block:

- Total Matter Budget Spend (6.3) is renamed as **Spend Against Selected Budget** (in 6.3.1 version)

Displays an added accrual amount in a darker shade towards the end of the bars. When the user hovers over the highlighted part, the tooltip displays the Unreversed accrual amount.

If the "NO Reversal is configured in Admin > Budget Settings > General > Accrual Reversal Settings" and select the NO ACCRUAL REVERSALS check box, then the NO Reversal is applied to Accruals.

**Full Reversal:**

When the Toggle button is ON, the added accrual amount displays in the following bars in the MBI block:

- Total Matter Budget Spend (6.3) is renamed as **Spend Against Selected Budget** (in 6.3.1 version)

Displays an added accrual amount in a darker shade towards the end of the bars. When the user hovers over the highlighted part, the tooltip displays the Unreversed accrual amount.

If the "Full Reversal is configured in Admin > Budget Settings > General > Accrual Reversal Settings" and select the REVERSE ACCRUED AMOUNT check box, then the Full Reversal is applied to Accruals.

**Partial Reversal**

When the Toggle button is ON, the accrual amount is added to the following bars in the MBI block:

- Total Matter Budget Spend (6.3) is renamed as **Spend Against Selected Budget** (in 6.3.1 version)
- If Standard amount < Accrual amount, the Spend Against Selected Budget displays the difference between Accruals and Standard Invoice amount.
- If Standard amount > Accrual amount, then Accrual becomes zero. It behaves similar to full reversal.
- If Standard amount = Accrual amount, the Accrual becomes zero. It behaves similar to full reversal.

If the "Partial Reversal is configured in Admin > Budget Settings > General > Accrual Reversal Settings" and select the REVERSE ACCRUED AMOUNT BY ACTUAL POSTED check box, then the Partial Reversal is applied to Accruals.

**Tracking Code:** TC-37023

**Enhancement:** Display Shadow Invoices count & Total to the Right side block of MBI

**Description:** Introduced the Shadow Invoices Data on the right side block of the MBI widget, which displays the total count and total amount of the Vendor-specific invoices.

**Tracking Code:** TC-37025

**Enhancement:** MBI Legend Change - UI enhancement

**Description:** Following are the changes implemented on the MBI widget:

- Removed the legends from the widget
- Removed the interactivity of the bars
- Added two pins for **Spend Against Selected Budget** and **With this Invoice Approved** (displaying the amount and percentage on the percentage meter bar on the right).

**Tracking Code:** TC-37412

## 4 Known Issues

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The following items are known issues in the TeamConnect Enterprise® 6.3.1 release. Each issue is documented in the following format:

- A description of the issue
- Internal tracking code

**Issue:** Getting (NaN %) & (Infinity %) in MBI block when "Selected Budget Amount" is 0.

**Description:** When the budget is not allocated, the values from one of the bars (With This Invoice Approved & With all Pending Invoices) is divided by Zero.

**Tracking Code:** TC-37948